



**MGM INSTITUTE OF HEALTH SCIENCES**  
**NAVI MUMBAI**

(Deemed to be University u/s 3 of UGC Act, 1956)  
Accredited by NAAC with 'A++' Grade

**INSTRUCTION FOR 19<sup>th</sup> CONVOCATION**

**Instruction for candidates attending 19<sup>th</sup> convocation (In presence) on 30<sup>th</sup> March 2024 at Navi Mumbai.**

1. Registration will be starts from 30<sup>th</sup> March 2024 from 7.00 am onwards. So kindly make travel /stay arrangements accordingly.
2. Candidates must carry valid ID proof and carry convocation application form.
3. Each candidate has to pay INR-3000/- in cash to pay as deposit towards convocation robe which is refundable after the convocation is over. Every candidate will be given coupon/ token which should be produced to claim refund of the deposit. In case of loss of coupon/not reporting at the counter by the candidate/no return of robe, deposit will be confiscated.
4. Only one parent is allowed to accompany the candidate for attending 19th Convocation ceremony. Kindly note that due to space constraint inside Auditorium, MGMIHS, the live streaming will be shown in the another hall for all attending parents.
5. Live streaming will be telecasted on YouTube. The link will be available on official website [www.mgmuhs.com](http://www.mgmuhs.com) on 30<sup>th</sup> March 2024.
6. Candidate those who fail to report the auditorium before 9.45 am **WILL NOT BE** allowed inside the auditorium.
7. Parking facility inside campus is available with limited capacity. Therefore, vehicles will not be allowed inside campus
8. You are requested to be in your seat before 10.00 am and remain seated till the convocation procession retires.
9. Please switch off your Mobiles during the Convocation.
10. Please rise and remain standing while ceremonial procession arrives and retires.

11. Please stand in attention at the time of rendition of National Anthem.
12. Only official photographer will be allowed to take photographs during the ceremony.
- 13. Selfie point is arranged at convocation venue for students to capture this memorable occasion.**
14. The convocation ceremony is a solemn occasion, please observe silence.
15. In case, candidates who have registered for convocation in person but fails to attend will be considered 'in absentia' category and will have to pay additional charges of INR 2500/- to receive the degree 'in absentia'.
16. Candidates should verify all details on the degree certificate and in case of correction, can apply to the University on mail id convocation@mgmuhs.com till 30<sup>th</sup> April 2024. Request for correction received after 30<sup>th</sup> April 2024 will be chargeable.

**IMP : A selfie point is arranged to take solo/ family photograph. Instant printout of the photograph is also available on paid basis.**

*Laurel*  
*26.9.24*  
Controller of Examinations  
MGM Institute of Health Sciences,  
Navi Mumbai

